

# 2018/19 Oxford+Keys HKDSE Mock Exams

## English Language (Paper 1 & Paper 3)

### Instructions to candidates

#### **General instructions**

- You are advised to arrive at the examination centre at least 30 minutes before the start of the examination.
- You must bring to the examination centre: your admission form and your HKID card/student card. Otherwise, the Centre Supervisor may refuse to admit you.
- You must bring your own stationery (e.g. blue or black ball pens). Candidates are not allowed to use word-hidden pens; otherwise a mark penalty will be imposed. Stationery will not be supplied at the centre.
- You are not allowed to smoke or litter anywhere in the centre school. You are not allowed to eat (including chewing gum) in the examination centre, but may drink water with the permission of the invigilator.
- You are not allowed to take photographs, audio-record or video-record in the centre.
- Candidates must comply with all examination regulations.
- Candidates who misbehave or act maliciously in such a way that they upset the conduct of the examination will be asked to leave the examination centre. Examination fee will not be refunded and no make-up examinations will be arranged.
- The Press will not accept any claims from candidates about being misinformed by others as an excuse for exemption from penalty for violation of any examination regulations.
- No examination fee will be returned once payment is received.

#### **Inside the examination centre**

- You must occupy the seat assigned to you in accordance with the seat number stated on your admission form.
- You must maintain absolute silence once you have entered the examination centre. You must not disturb, speak or give signals to other candidates during the examination.

- You are advised not to bring valuables to the examination centre. You should not leave study materials and personal property outside the examination centre because of the risk of having such items stolen. The Press and the centre will not be responsible for any loss of personal belongings.
- If you find any undesirable conditions at your seat (e.g. insufficient lighting, noise disturbance, dripping water, etc.), you should seek help from an invigilator at once. If the need is genuine and a spare seat is available at the centre, the invigilator may arrange another seat for you.
- If you have a mobile phone with you, it must be turned off (including the alarm function). You are also advised to take out the battery from your mobile phone before the start of the examination to ensure that no sound will be emitted.
- Before the start of an examination, make sure that articles such as notes, books and all kinds of electronic devices (e.g. tablets, PDA, mobile phones, pagers, multimedia players, electronic dictionaries, databank watches, smartwatches with mobile applications installed or wireless technologies supported) are taken out from your pockets/your body or removed from your desk/the drawer of your desk. If these articles are found on your desk or in the drawer of your desk, in your pockets or on your body during the examination, you may be disqualified from the whole examination.
- You must put your personal belongings in a small bag that can be properly closed with a zip/buckle, etc. The bag must be placed under your chair or in an area assigned by the Centre Supervisor/invigilators.
- If you have not brought a bag that can be securely closed, the Centre Supervisor will ask you to take your personal belongings to the front of the examination centre.
- If you bring a pencil case/box with you, you must place the stationery on your desk and put the pencil case/box under your chair.
- When you receive your question paper, check the front cover to ensure that it is the correct paper for that examination session. If you are in doubt, ask an invigilator.
- You must not turn over the pages of the question paper/reading passage/data file when checking the front cover unless the question-answer book is inserted inside, and must not start working until you are instructed to do so.

### **During the examination**

- Check carefully the starting time of the examination. Candidates who are late will NOT be given extra time to compensate for any time lost.
- You will be issued with a sheet of barcode labels at the examination centre, prior to the start of the examination.

- You should make sure that you occupy the correct seat.
- You must write your candidate number and your name, and affix the barcode label in the designated space on the cover of the Question-Answer book, after the Centre Supervisor has announced the start of the examination.
- For listening components of Paper 3 Listening and Integrated Skills, you will be instructed via the broadcast to write your candidate number and your name, and affix a barcode label on the question-answer book.
- The rough-work sheets supplied in an examination will be collected separately at the end of the examination by the invigilators but they will not be marked.
- If you have to go to the toilet during the examination, you must raise your hand to summon an invigilator. The invigilator will record your candidate number and the time you leave the examination centre to go to the toilet and the time you re-enter the centre.
- Leaving early will only be allowed during the permitted time period in an examination. If you want to leave early, you must obtain the consent of an invigilator. The question papers must not be taken away from the centre until the end of the examination.
- You may ask for supplementary answer sheets if required. You should write your candidate number and your name on the cover page of each sheet, and mark the correct question number box on each page of the supplementary answer sheet.
- If you anticipate the need for supplementary answer sheets, you should raise your hand to alert an invigilator before your answer book runs out as invigilators may not be able to attend to your request immediately.
- You must not tear the supplementary answer sheets into smaller parts. You must fasten all supplementary answer sheets to your answer book with a short string.
- Write your answers in the specified area in the answer books/answer sheets/question-answer books. Answers written in the margin will NOT be marked.
- You should cross out all unwanted materials before you hand in your scripts. In case you answered more questions than required, the excess answer(s) receiving the lowest score(s) will be disregarded in the calculation of the final mark.
- At the time the 'Stop working' announcement is made, make sure that you stop working immediately. You are not allowed to hold any stationery or work on your answer books including affixing barcode labels, using an eraser or filling in question numbers, etc. after the 'Stop working' announcement. If you try to do so, the Centre Supervisor or invigilators may assume that you are trying to change/add an answer, and this will lead to a mark penalty.

- At the end of the examination, invigilators will collect candidates' answer scripts. You should only leave the examination centre when instructed by the Centre Supervisor.

### **Arrangements during adverse weather conditions**

- Tropical cyclone warning signal or rainstorm warning signal is issued 2 hours before the exam:
  - (1) Tropical Cyclone Warning Signal No. 3 / Amber Rainstorm Warning Signal: The mock exam will take place as scheduled.
  - (2) Tropical Cyclone Warning Signal No. 8 / Red Rainstorm Warning Signal / Black Rainstorm Warning Signal: The mock exam will be cancelled.
- Tropical cyclone warning signal or rainstorm warning signal is issued during the exam:
  - (1) Tropical Cyclone Warning Signal No. 3 / Amber Rainstorm Warning Signal: The mock exam will continue as scheduled.
  - (2) Tropical Cyclone Warning Signal No. 8 / Red Rainstorm Warning Signal / Black Rainstorm Warning Signal: The mock exam will continue as scheduled.

### **Others**

- Candidates who are absent from the Mock Exam will not be given the exam papers and answers.
- The Press reserves the right to amend the details of the Mock Exam. Any changes or contingency measures of the Mock Exam posted on the official website of the Press shall prevail.