

## Graded grammar worksheet

 Unit 8

Name: \_\_\_\_\_ ( ) Class: \_\_\_\_\_ Date: \_\_\_\_\_

## Agreement

*You are writing a play script about a teenager looking for a part-time job. Complete the scene with the correct form of the verbs in the box. Two words will be used more than once.*

be	look	publish	seem	suggest	want
hire	match	qualify	serve	use	work

Scene 1

**Mum:** Hey Ron. How's your job hunting going?

**Ron:** Going well. A piece of good news (1) is that a number of interviews (2) are coming up later this week.

**Mum:** That's great. How did you find those so quickly?

**Ron:** Nowadays, many companies (3) use the Internet to recruit new employees. I have searched for some part-time jobs on the website JobsEasy, which (4) serves as a recruitment platform for employers and job searchers. Quite a few renowned international companies based in Hong Kong also (5) publish job advertisements on this site as well!

**Mum:** Do any of the jobs really (6) match your interest?

**Ron:** Yes. One of the interviews (7) is with Hong Kong Veterinarian Clinic.

**Mum:** (8) Does Hong Kong Veterinarian Clinic hire people who are still in university?

**Ron:** Not everyone who (9) works there is a vet or a nurse. There are also assistants. That's why I applied for the position of Veterinary Assistant. Any secondary graduate or university student (10) qualifies as an assistant. Applicants for this position need no professional training.

**Mum:** Interesting! How many hours a week will you work there?

**Ron:** I know that both veterinarians and nurses (11) work in shifts. My position will be on a part-time basis.

**Mum:** Where will you work?

**Ron:** The clinic owns several branches in Hong Kong, so it's quite flexible. Either Kwun Tong branch or Tseung Kwan O branch (12) is convenient for me.

**Mum:** How's the salary?

**Ron:** The clinic pays Veterinary Assistants HK\$50 per hour.

**Mum:** Fifty dollars per hour (13) seems reasonable for a part-time job. Have you decided what to wear to your interview?

**Ron:** I haven't thought about it yet.

**Mum:** I (14) suggest that you wear a shirt with a tie and a nice pair of trousers. Those trousers you wore yesterday (15) look great for a job interview.

**Ron:** Do I really have to dress so formally?

**Mum:** It's the proper manner. Nobody (16) wants to hire a messy person!

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## Reported speech with tense change

*You are Jennifer. You attended an interview for a part-time job today. You want to tell your family about what happened. Use reported speech to recount the dialogue between you and the interviewer.*

- Interviewer:** Hello Jennifer. Thanks for coming today.
- Jennifer:** Hello. Thank you for giving me this interview opportunity.
- Interviewer:** (1) I am sorry that I kept you waiting outside for so long. (2) My wife called me on the phone just now.
- Jennifer:** That's no problem at all.
- Interviewer:** I looked at your resume earlier. (3) Have you worked in the sportswear industry before?
- Jennifer:** No, I haven't. However, I worked at a camp for troubled teens last summer.
- Interviewer:** (4) What responsibilities did you have at that time?
- Jennifer:** At the camp, I had to cook breakfast for hundreds of students every morning. I led guided hikes in the afternoons. (5) I organized mass game and sharing sessions in the evenings.
- Interviewer:** What are your strengths that make you a good candidate for the job?
- Jennifer:** (6) Thanks to my experience at the camp, I have learnt to work under pressure. As I worked with troubled teens before, (7) I can understand people's needs with patience and talk to different people with good communication skills.
- Interviewer:** Very well. Communication skills are essential for being a sportswear salesperson. (8) You may need to answer customers' questions quite often. How did you do in school last year?
- Jennifer:** (9) I obtained good grades in all my subjects last year. I also joined a lot of clubs, like the Social Services Club and the Basketball Club.
- Interviewer:** (10) Are you a basketball fan? (11) I took my son to watch a regional basketball game last weekend. He loved it!
- Jennifer:** Yes, I love basketball. In fact, (12) I have a basketball practice tomorrow after school.
- Interviewer:** Fantastic! We love it when our employees are fit and healthy. Before we conclude the interview, (13) do you have any questions?
- Jennifer:** (14) When will I know the result of the interview?
- Interviewer:** Well, we still have a few more candidates to interview. (15) We will give you a phone call by the end of this week.
- Jennifer:** Thank you very much! (16) I look forward to hearing from you soon.

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The interviewer greeted me. I greeted him back and thanked him for the interview opportunity. He said that (1) he was sorry that he had kept me waiting outside for so long. He (2) said (that) his wife had called him on the phone just then. I said it was no problem at all.

The interviewer said he had looked at my resume earlier. He (3) asked (me) if I had worked in the sportswear industry before. I said I had not but I had worked at a camp for troubled teens the previous summer. The interviewer (4) asked (me) what responsibilities I had had at that time. I said I had had to cook breakfast for hundreds of students every morning and led guided hikes in the afternoons. I (5) said (that) I had organized mass game and sharing sessions in the evenings.

The interviewer asked what my strengths were that made me a good candidate for the job. I said (6) (that) thanks to my experience at the camp, I had learnt to work under pressure. I also (7) said (that) I could understand people's needs with patience and talk to different people with good communication skills. The interviewer appreciated my communication skills and (8) said (that) I might need to answer customers' questions quite often.

The interviewer then moved on to ask me about my performance in school. I (9) said (that) I had obtained good grades in all my subjects the previous year/the year before. I had also joined clubs like the Social Services Club and the Basketball Club. The interviewer (10) asked (me) if I was a basketball fan. He (11) said (that) he had taken his son to watch a regional basketball game the previous weekend/the weekend before. I said that I love basketball and (12) said (that) I had a basketball practice the following day/the next day after school.

The interviewer was impressed by my passion for basketball and said they encouraged their employees to keep fit and healthy. Before the end of the interview, he (13) asked (me) if I had any questions. I (14) asked (him) when I would know the result of the interview. He said there are still a few more candidates coming up for the interview and (15) said that they would give me a phone call by the end of that week.

By the end of the interview, I (16) said (that) I looked forward to hearing from him/them soon.

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## Perfect tenses

**You are reading a story excerpt, but some of the words are missing. Complete the story excerpt with the correct form of the verbs in the box. One word will be used more than once.**

achieve	complete	entertain	find	keep	spend	study	witness
be	consider	expect	give	see	stare	think	

(1) Have you ever stared at the sky, asking about what's out there in the universe? Have you ever wondered about what lies beyond the stars? Megan (2) had thought about all of this when she was young. At university, she (3) had spent countless hours every day in the library doing research. She (4) had studied for years. Still, she could find no answers.

One night, the old librarian, Mr Rogers, asked her why she studied the stars tirelessly. 'We (5) will have found a cure for cancer before you find any aliens in those books,' he said. '(6) Have you considered that there is simply nothing out there?' he asked.

Megan pondered the question. She (7) had entertained the idea of giving up many times before. After all, the life of a pioneer is never easy. She had seen all of her friends gradually move on with their lives. 'Lucy (8) has just given birth to her second child and Michael (9) will have completed his Master's Degree by the end of this year,' she thought regretfully. 'What (10) have I achieved over all these years?' She (11) had only kept up with her research with no gains at all while the rest of the world moved on.

'You know what, Mr Rogers,' Megan said, 'I think you're right. I (12) have been at this long enough. I (13) will have spent the last 15 years in this library by this month. Enough is enough. Perhaps it's time to start living life again.'

'I (14) have never expected you to agree with me,' the librarian said, 'but I am glad that you do. Go, enjoy your new life.'

So, Megan packed up her things and went home. She never wanted to think about that old library again. But then, something strange happened. She saw a dazzling light flashing from a corn field in the distance. 'I (15) have never seen such a light in that corn field before,' Megan whispered to herself.

Out of curiosity, Megan ran towards the light. Then, she heard a noise, and in an instant, a green alien rushed past her. The alien was carrying a fainted man, who appeared to be Mr Rogers. 'Oh my God! (16) Have I just witnessed an alien abduction?' Megan wondered.

At the next moment, Megan woke up, safe and sound in her bed. 'Has it all been a nightmare?' she thought and heaved a sigh of relief.

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## Consolidation

**You are writing a diary entry about your day at an amusement park. Complete the diary entry with the correct form of the verbs and time expressions in brackets.**

Dear Diary,

The news for today (1) is (be) that my whole family spent a day out at the amusement park Wonderland together. Isn't that exciting? My family (2) was/were (be) in a cheerful mood all day long. My brothers Fred and Kevin had never been to an amusement park before, so it was a remarkable day for them.

A number of people (3) were (be) waiting in the queue when we arrived. Nobody (4) likes (like) waiting in a queue, but sometimes that's just what we have to do. I asked my dad how much the tickets cost. He said that they cost five hundred dollars each. Five hundred dollars (5) seems/seemed (seem) like a lot to me, but it's truly the cost of entertainment these days.

One of the first things we did (6) was (be) to see a circus performance. It was really cool. Both adults and children (7) were (be) welcome to watch the show. The trapeze artists and magicians were brilliant and left the audience in awe. Indeed, being a circus performer is such a fascinating job. Every performer (8) needs (need) to have a positive attitude in order to cheer up the audience. I am especially inspired by their unique acts. I (9) have decided (decide) to become a circus artist when I grow up. Either a magician or a juggler (10) is (be) going to be my target.

Next, we went to see some cartoon characters. I was thrilled to see and take photos with my favourite cartoon character Snoopy. My sister Erica said that she (11) had met (meet) Snoopy's friend Charlie Brown when she visited Wonderland with her classmates (12) the previous year/the year before (last year)

After that, we went to the roller coasters. Sadly, it was a little bit of a let-down that some of the rides (13) were (be) closed for maintenance, but we did get to ride some other ones. My brothers and I tried out the giant swinging boat. I (14) had never gone (go) on such a scary ride before that one. But Fred said that he (15) loved (love) the ride.

Dad bought me a pair of sunglasses as a special gift. A pair of sunglasses (16) is (be) really cool for a sunny day like today.

In the evening, there was a fireworks show. Wonderland (17) puts (put) on a fireworks show every night. It was such an amazing spectacle that will stay in my memory for years to come.

At the end of the day, I asked everyone how they felt. Fred said that he had enjoyed the day a lot. Kevin said that he (18) would come (come) again (19) the following year/the year after (next year).

As for me, I'm scared to step on the scales tomorrow morning. I ate so many sweets at the amusement park. I (20) will probably have gained (gain) about five kilograms!